G. R. S. IX-5]

*Previous references.* 1926.27. G.F.

File No. G.F. 52.26

Serial Nos. 1 & 2.

*Later references.* Preserve P. 26/7/46

# GENERAL AND REVENUE SECRETARIAT.

*Serial Nos.* Two.

**Part B for** August 1926.

SUBJECT.

Submits a set of rules for facilitating the speedy adjustment of advances with the proviso that bad cases of delay in adjustment may be reported by the Comptroller for disciplinary action being taken.

Secs-2.

P.7/E

To. The Comptroller to Govt.
The Other Heads of Depts
The Secretaries to Govt.
The Deputy Commissioners of Dists

No. 1400-59 dt 19th August 1926

Lays down a revised procedure for facilitating speedy adjustment of advances.

AP 27/11.

08095

1608

WD 01284—GRB—40,000—17-12-25

[App. F. III—2]

General and Revenue Secretariat

File No.

Section. of 192

Serial No.

NO.5/Rem of Code Dated the 12 August 1926.

Serial No. 1

GEN. & REV. SECTT. 12. AUG. 1926 G. D. SECTION.

1) Kind reference is invited to Articles 255 (b) and (c) M.A.C.Vol.1. requiring that all special advances drawn under the authority of Government Orders should be adjusted in the month succeeding to that in which they are drawn if Government do not specifically fix some other date. It is a common experience that these rules are more honoured in their breach and numerous advances remain unadjusted for years together, swelling the Objection Books of this office, entailing on it unnecessary labour and work and putting the Government to the risk of losing altogether the money advanced. Further the rules are defective in not providing for the accounting of the advance in instalments, when from the nature of the item, the adjustment cannot be effected within a short time. Further, the rules do not provide for an automatic procedure to be adopted by the Audit Office, when the accounting or adjustment of advances is unduly delayed.

2) I would therefore suggest the following procedure for adoption:-

1) Time for adjustment to be specified invariably in the order sanctioning.

2) When for any reason the officer cannot adjust within the time allowed, he should obtain sanction of Government for extension of time by a definite period,

3) The officer should render every month an Audit Office

NOTE—Contn. Sheet

WD 01264—GPB—40,000—17-12-26
App. F. III—2]

General and Revenue Secretariat | GF File No. 52 of 1926

Serial No.

an account of the portion adjusted during the month and the balance remaining. This is what is wanting now and what is very necessary.

4) If he exceeds the time given by Government or does not render the monthly account, the Comptroller may stop his Contingent Bills.

5) If even this is not effective the amount may be recovered from the pay of the Officer. by the Comptr reporting the fact to govt.

3) The measures proposed cannot be considered as harsh as it is quite easy for the officer to go up to Government and get an extension of time if necessary for adjusting the advance. The suggested procedure will make him alive to this responsibility and will be put in operation only when he is too apathetic and indifferent to do even this much.

1) This procedure would apply not only to items kept under "Objection Book Advances" but also items kept under " Awaiting Clearance ",for want of detailed accounts or vouchers.

2) Unless Departmental Officers are educated to render promptly accounts for money drawn, it is futile to expect a reduction of work or hands in this office.

J. Sharma
Comptroller. 11/8

To,

1) The Financial Secretary
with compliments.

NOTE—Contn. Sheet

WD 01264—GPB—40,000 -17-12-25

General and Revenue Secretariat

GR File No. 52 of 1926

[App. F. III.—2

Serial No

1) As noted in another case I discussed this personally with the comptroller and his proposals may be ~~avoided~~ adopted. At present Advances are not being accounted for promptly and ~~adj~~ part adjustments not effected even when there is cash available.

2) The proposed rule (3) of the procedure outlined by the Comptroller may be made more rigid by insisting on the cash ~~remain~~ on hand being adjusted as when recoveries effected ; otherwise it is likely that this cash also will be utilised as an addl Permanent-adv.

B
13/8

Secy)

1) Proposals (1) (2) & (4) may be approved.

As regards (3) there are certain advances, which can be accounted for (adjusted not in instalments but in one lump sum generally eg after return from expedition tour, disposal of a law suit, purchases ~~appropriations~~ effected & and in such cases, a monthly return would mislead in as much work of correspondence

Proposal (5) seems also desirable.

The Comptr may report hopelessness and ask for any disciplinary action being taken in bad cases of delay.

2nd member) 1) 1 to 4 may be appd. h 13/8/26

Even in cases referred to at A I think it well to require Monthly accts.

1) Agd. Jm 15.8.26

Secretary accepts the proposals

FINANCIAL SECRETARY
13 AUG. 1926
No.

OFFICE OF THE SECOND MEMBER OF COUNCIL
14 AUG. 1926
No. 1245

FINANCIAL SECRETARY
16 AUG.
No 241.

NOTE—Contn. Sheet

WD.01264—GPB—40,000—17-12-25
[App. F. III.—2

General and Revenue Secretariat

G.F. File No. 606/5/26 of 1926.

Serial No

Vide orders above. A Cr.O is drafted & put up. for appr

DK 17/8 HMK 17.8.26.

BS 17/8

7885)

Vide orders of Hon'ble Member on the draft Cr.O.

Issue HMK 18.8.26

2. No 2E 1400-S.1 dt 19.8.26.

To the Comptr

Min Secy of Dept

Govt of

Secretariat to Govt approves of a set of rules for facilitating the speedy adjustment of claims with the proviso that best case of delay in adjustment may be reported by the Comptr for disciplinary action being taken.

10

Issue 18.10.26

FINANCIAL BRANCH
17 AUG
No.....

NOTE—Contn. Sheet

G.R.S. VI G 34]

SUBJECT.....

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*Diary No. of letter replied to*.....608.....

General and Revenue Secretariat

( H )

, *the* 192 .

Date of issue..... 19.8.26.....

Signed by..... Jm B.S.R.....

suggesting a revised procedure for quicker adjustment of advances

May this be

| | | |
|---|---|---|
| i | Printed ? | ye |
| ii | treated as a standing order ? | yes |
| iii | published in the Gazette, English Part ? | No |
| iv | translated ? | |
| v | placed at the disposal of the press ? | |
| vi | published in the Gazette, Kannada Part ? | |

JM 18816

**Section** G.F

**File No.** 52.2

**Serial No.** 2.

*Proceedings of the Government of His Highness the Maharaja of Mysore*

*Read*— Note no 5/ Revision of Code dt 11.8.26 from the Comptr. ~~enclosing to the letter~~ from the Secretary Chancellor of the Existing rules for adjustment of all special advances drawn under Govt. Orders and offering suggestions for ~~Modifying the rules~~

Order ~~Thereon~~ No. H 11100-59/

It is observed that the rules contained in Articles 255 (b)+(c) of KSR Vol I do not provide for the accounting of advance in instalments and for an automatic procedure to be adopted by the Audit Dept

When the accounting or
adjustment of advances is
unduly delayed. Even the rules
referred to, as they now stand,
are not strictly followed with the
result that the objections Boards
of the Comptroller's Office are allowed to
swell and the recovery of the
Government money advanced is
rendered risky. difficult

The following procedure is
therefore prescribed for adoption
in the Case of all special advances:-

1. The proposals Nos 1-4 ~~submitted~~ submitted, are approved

(1) Time for adjustment should be invariably
specified in the order sanctioning.

(2) When for any reason the Officer
Commd. adjust within the time allowed,
he should obtain sanction of Govt. for
extension of time by a Report stating

(3) The Officer should render every
month to the Comptr's Office an account
of the portion adjusted during the month
and the balance remaining.

(4) If the Officer exceeds the time fixed by
Govt. or does not render the monthly account
the Comptr may stop the Officer's Contingent Bills.

In bad Cases of delay ~~occurring in the face of the~~
directions above, the Comptr should report to Govt. for disciplinary action being taken.

List of enclosures.

Copied by

Examined by

WD 1926—GPB—1,000,00—21-12-21

Do the Comptr
Mint. keep a Dep.
of this
Secy to Govt.
Gazette for publication

DMK 17826 Bx
17/8

Secy
17.8.21

Govt.
This may also be published in the
Gazette & Mint. Notn.
B
17/8
17/8/21

# Government of His Highness the Maharaja of Mysore.

FINANCIAL DEPARTMENT.

**G. O. No. Fl. 1400-59—G. F. 52-26-2, dated 19th August 1926.**

**Adjustment of Advances.**

Lays down a revised procedure for facilitating speedy——.

READ—

Note No. 5—Revision of Code, dated 11th August 1926, from the Comptroller to Government, suggesting a revised procedure for facilitating speedy adjustment of advances.

ORDER No. Fl. 1400-59—G. F. 52-26-2, DATED 19TH AUGUST 1926.

The proposals Nos. 1 to 4 noted below are approved.

(1) Time for adjustment should be invariably specified in the order sanctioning.

(2) Where for any reason the Officer cannot adjust within the time allowed, he should obtain sanction of Government for extension of time by a definite period.

(3) The Officer should render every month to the Comptroller's Office an account of the portion adjusted during the month and the balance remaining.

(4) If the Officer exceeds the time given by Government or does not render the monthly account, the Comptroller may stop the Officer's Contingent Bills.

2. In bad cases of delay the Comptroller may make a report to Government for necessary disciplinary action being taken.

B. SREENIVASA IYENGAR,
*Secretary to Government,*
*Financial Department.*

To—The Comptroller to Government.
The Other Heads of Departments.
The Secretaries to Government.
The Deputy Commissioners of Districts.

Exd.—P.S.R.N.

W D 425—GPB—590—1-9-26